**Billinge Chapel End Parish Council**

The Public Hall, 216 Main Street, Billinge WN5 7PE

07483 325064

clerk@billingeparishcouncil.gov.uk

**Billinge Chapel End Parish Council Meeting**

**To the Chair and Members of Billinge Chapel End Parish Council you are summoned to attend a full council meeting to be held**

**on Monday 20th October 2025 at 7.30pm**

**at The Public Hall, 216 Main Street, Billinge WN5 7PE.**

Karen Newton - Clerk to the Council

**Agenda**

**1.Apologies  
To receive** and approve apologies for absence.

**2. Declarations of Interest and Dispensations  
To receive** declarations of interest and consider any requests for dispensations related to items on the agenda.

**3. Minutes  
To approve** the minutes of: Full Council Meeting and the Personnel Committee Meeting held Monday 15th September 2025

**4. Public Participation  
 To receive** matters raised by residents. The period for public participation will be at the Chairman’s

discretion in accordance with Standing Orders.

**5. Billinge Pride Event**

To Discuss and decide on organising a Billinge Pride event, including community involvement (local pubs/businesses), logistics, funding, and next steps.

**6. Aims and Objectives for 2025-26**  
 **To review, discuss, and agree** the Parish Council’s aims and objectives for the forthcoming year

**7. Planning**

**To consider** the following planning applications and agree any comments to be submitted to St Helens Council:

**P/2025/0527/HHFP**

Billinge And Seneley Green Ward

25 Clifton Road Billinge St Helens WN5 7TP

Two storey side extension

juliehine@sthelens.gov.uk

**P/2025/0532/PIP**

Billinge And Seneley Green Ward

Barrows Farm Carr Mill Road Billinge St Helens WN5 7TX

Permission in principle for conversion of stables to 2no dwellings.

alexball@sthelens.gov.uk

**8. Dam Slacks Play Area**  
To receive the report on the condition of the existing play equipment and note that three quotations have been obtained for consideration.

Council to discuss and determine the next steps for the future of the area, including whether to undertake a public consultation to gather residents’ views and suggestions.

Ideas proposed for potential development of the site include:

* Revamping the existing play area with new and inclusive play equipment
* Creating a football or multi-use games area
* Installing paddle courts, which could generate income for the Parish Council
* Developing a skate or scooter park
* Enhancing the landscaping, seating, and general amenities to encourage wider community use

Council to also consider establishing a **working group** comprising Parish Councillors and residents of **Billinge** to explore options, engage with the community, and develop recommendations for the future use and design of the Dam Slacks Play Area.

**9. Finance & Governance**

**9.1 To approve** the Payment Schedule Sept 2025.

**9.2 To approve** the bank reconciliations for Sept2025.

**9.3 To approve and authorise** the payment schedule for Oct 2025.

**9.4 To note** the publication of items over £100.00 for Sept 25 on the parish council website.

**9.5 To Consider** having one more councillor on the bank account to authorise payments.

**9.6 To Consider** the Budget Report April to September 2025.

**9.7 To consider** the purchase of a new hoover for the Public Hall and to approve an amount for this Purpose:

**To discuss** the need for replacing or upgrading the current hoover used for cleaning the Public Hall. Members are asked to consider suitable options and approve an appropriate budget to cover the purchase cost.

**10. Pensions – Legal Designating Document**  
To consider and approve the Legal Designating Document for the Parish Council Pension Scheme, effective from **1 October 2025**.

**11. Public Hall Reading Room**  
**To consider** any updates on the Public Hall Reading Room.

**12. Children’s Act of Remembrance**  
**To consider** any updates

**13. Christmas Event – Tree Lighting**

**To Consider** any updates

**14. Reports from Parish Council Representatives  
To consider** reports from parish council representatives on committees, working groups, and outside bodies.

**15. Reports and Correspondence (Information Only)  
To receive** thePolice Report and any other correspondence for information.

**16**. **Booking System Review**

**To review** the Booking system that is currently in place.

**16. Date and Time of Next Meetings**

**To confirm** the date and time of the next meetings From January 2025 to December 2025 and **consider** starting the meetings at 7pm. **To confirm** the date and time of the next meeting(s).

**Signed: Karen Newton Date 15/10/2025**

Press and public are welcome to attend.